

Date: December 28, 2001

To: Chairman Getman and Commissioners Downey, Knox, Scott, and Swanson

From: Mark Krausse, Executive Director

EXECUTIVE DIRECTOR'S REPORT

This is a summary of administrative and division activity since the report sent to you prior to the December Commission meeting.

A. PERSONNEL

In November, the Commission requested from the Department of Finance an exemption from the hiring freeze in order to hire one additional attorney. Finance approved this request in mid-December. Kenneth Glick has been hired into this position and is scheduled to begin working in the Legal Division on January 7, 2002. Senior Commission Counsel Hyla Wagner, who has been on a leave of absence, will return to the Commission in early January. Also in January, Legal Division Counsel Bill Williams will transfer to the Enforcement Division for a six-to-twelve month period to assist with the enforcement caseload. Other inter-divisional transfers are under consideration.

B. STAFF PROJECTS AND ACTIVITIES

The Public Education Unit continues to update and maintain the Commission's website. With the help of Executive Fellow Scott Burritt, PEU has added a special Proposition 34 section to the website.

The Technical Assistance Division provided filing officer outreach visits to the cities of Colusa, Avalon, San Jacinto, Adelanto and Calabasas, and provided campaign seminars to candidates and treasurers in San Jose, Pasadena, Sacramento, Fairfield, San Diego and Norwalk. The division's Lynda Cassady also spoke to over 300 people in attendance at the New Law Seminar for City Clerks, held in Monterey.

The Legal Division's Assistant General Counsel John Wallace provided a conflicts-of-interest presentation to the League of California Cities at its annual meeting on December 19th. After the presentation, Mr. Wallace and Commission Counsel Natalie Bocanegra met with a group of city attorneys regarding the regulation dealing with the public generally exception for small jurisdictions.

C. CONFLICT OF INTEREST CODES/AMENDMENTS

Since the last Commission meeting, the agency has approved codes and amendments for the following:

Business, Transportation and Housing Agency, State of California
Central Valley Financing Authority
Food and Agriculture, State of California Department of
Justice, State of California Department of
New Motor Vehicle Board, State of California
Public Employment Relations Board, State of California
Sacramento Cogeneration Authority
Sacramento Municipal Utility District Financing Authority
Sacramento Power Authority
Sheep Commission, State of California